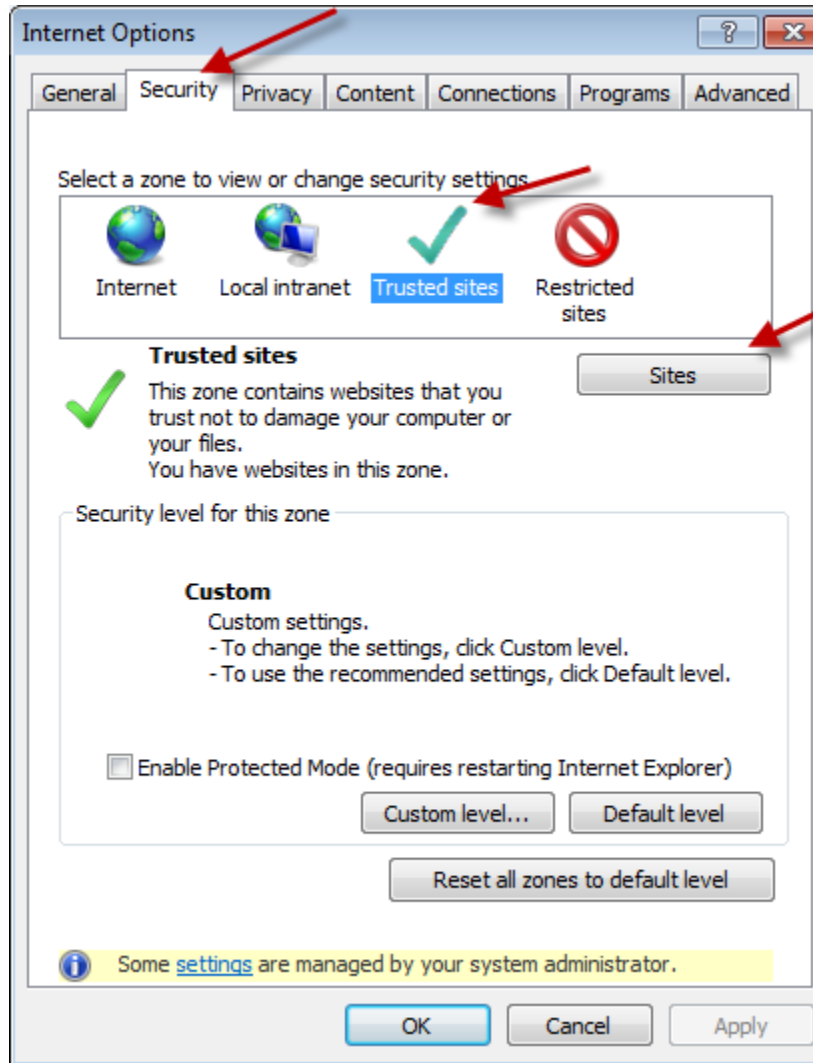
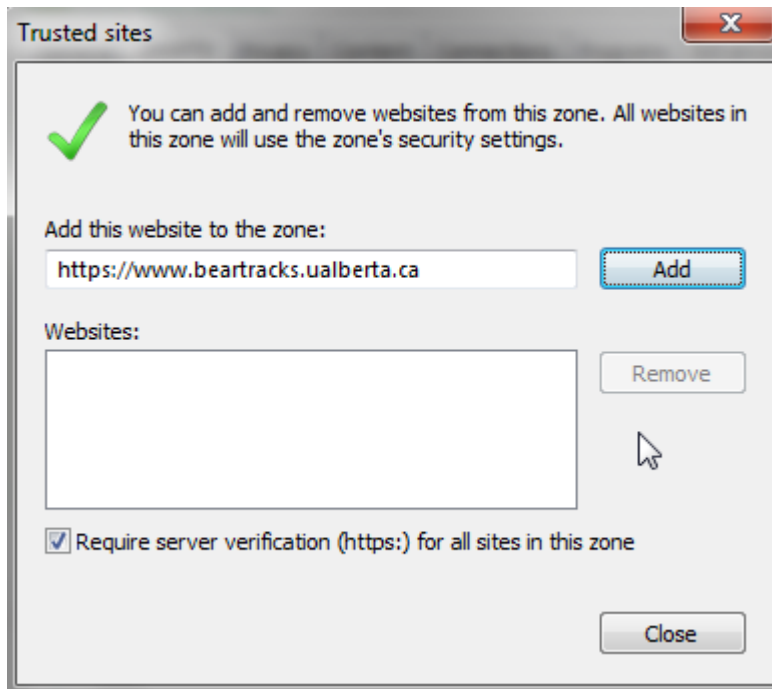


1. **Add Bear Tracks as a Trusted Site:**

- a. Internet Explorer → Tools → Internet Options
- b. Go to the **Security** tab
- c. Click on the **Trusted Sites** checkmark
- d. Click on the **Sites** button



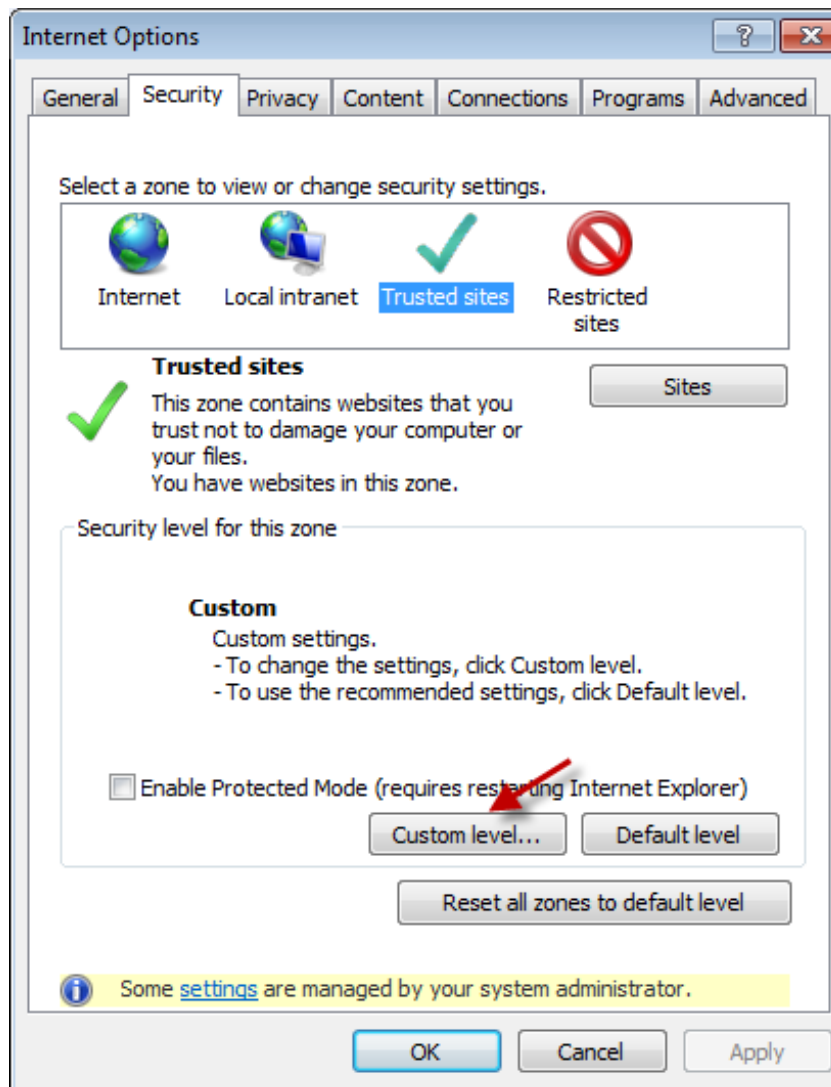
- e. In the “Add this website to the zone” field, enter **<https://www.beartracks.ualberta.ca/>**



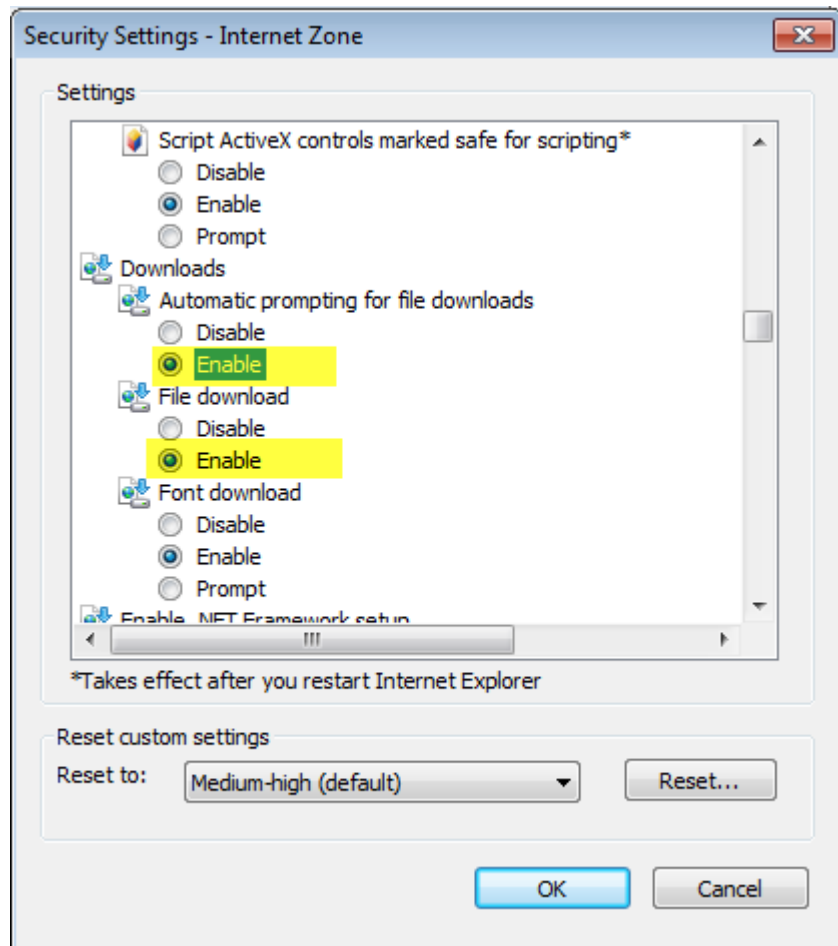
- f. Click on the **Add** button.
- g. Click on the **Close** button.

2. Set your browser to prompt for and accept downloads:

- a. Click on the **Custom level** button in the **Security** tab:



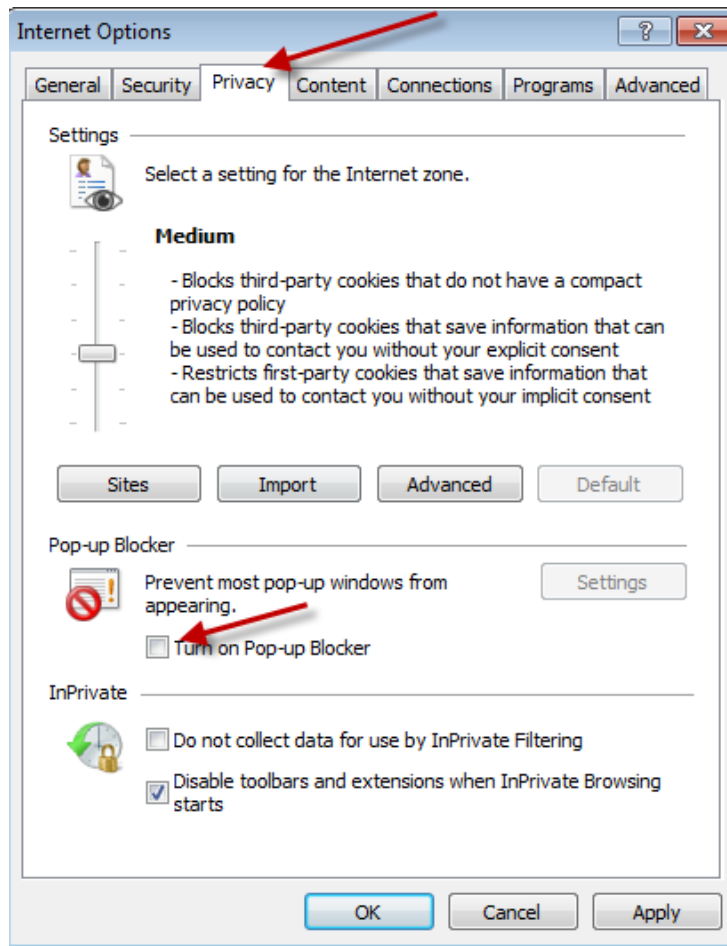
- b. Ensure that the “Downloads” settings look like the following.



- c. Click on **OK** and then on **Apply**.

3. Updating the Pop Blocker Settings:

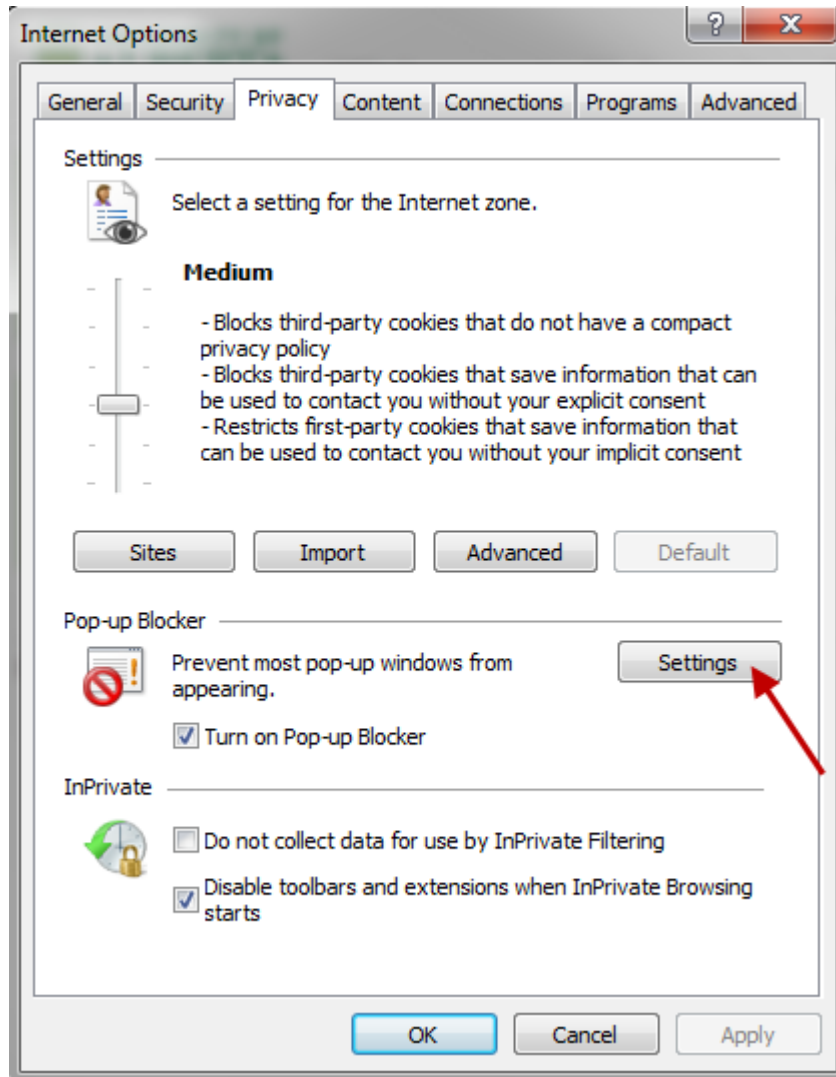
- a. Go to the **Privacy** tab in internet options.
 - i. Option1: Turn off the Pop Up completely:



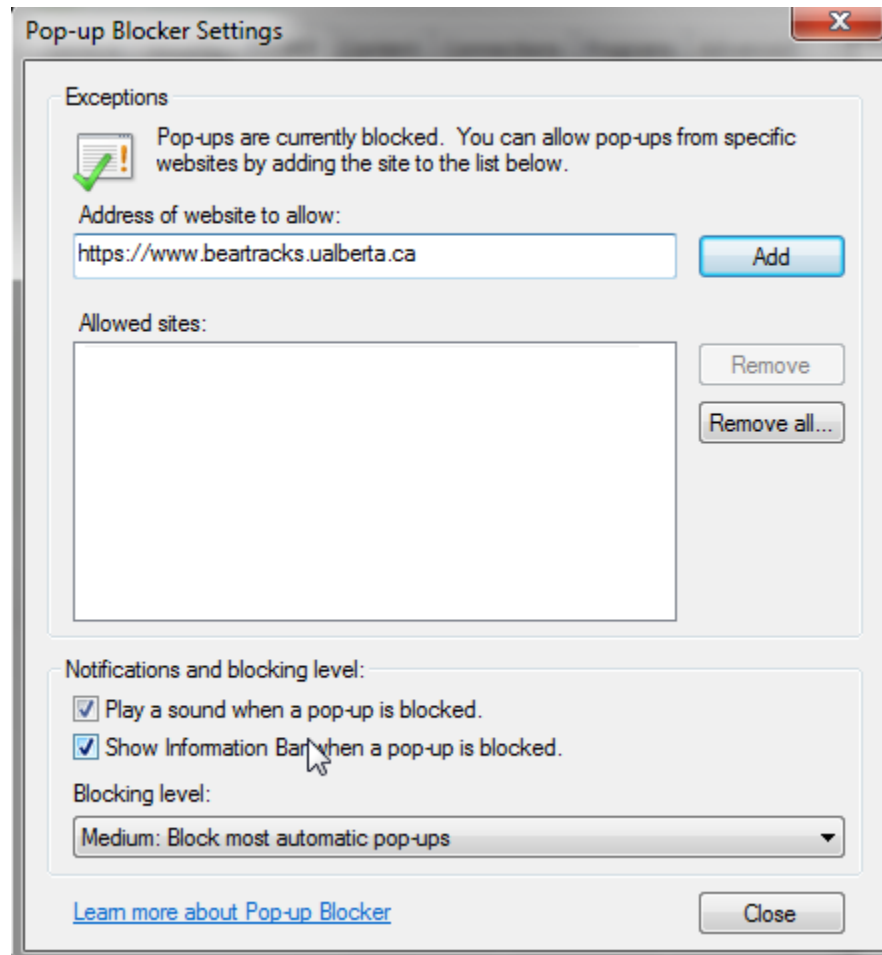
ii. Option2: Turn Off the Pop Blocker only for Bear Tracks:

This setting is an exception to the Pop up blocker, so it can only be used if the Pop Up blocker feature is enabled in Internet Explorer.

1. In the **Privacy** tab, Click on the Pop-up Blocker **Settings** button:



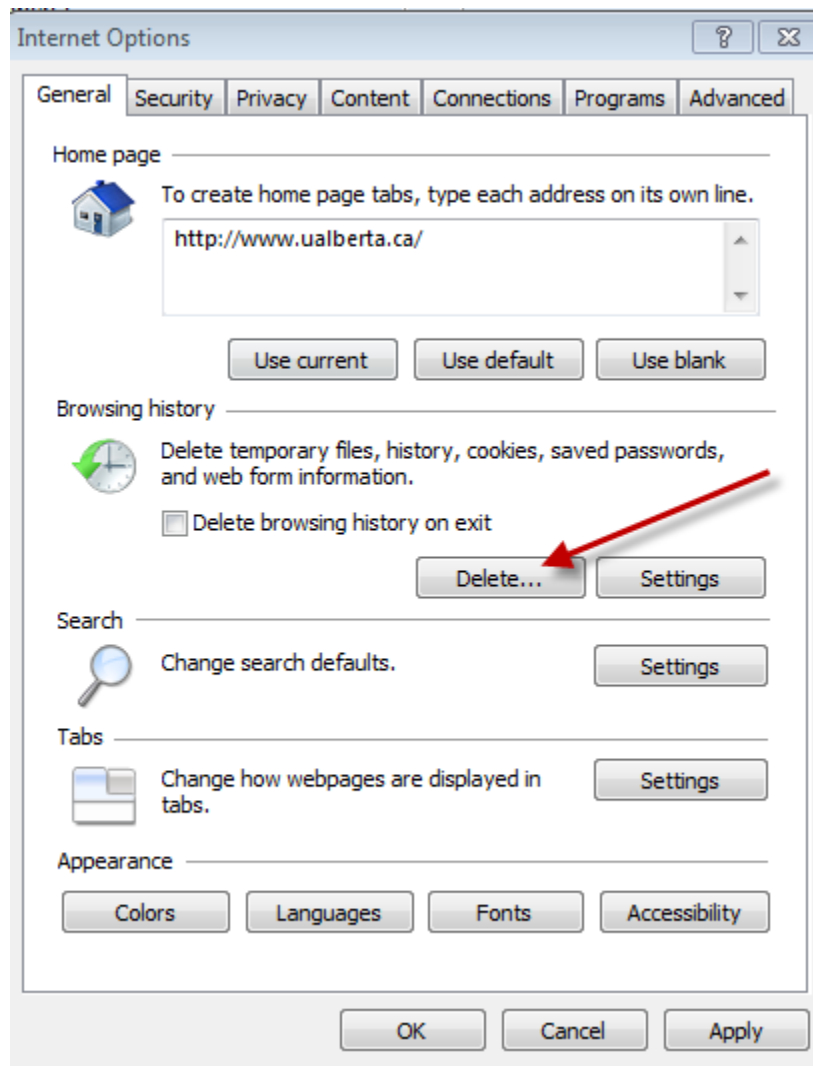
2. Enter **https://www.beartracks.ualberta.ca** in the “Address of website to allow” text box:



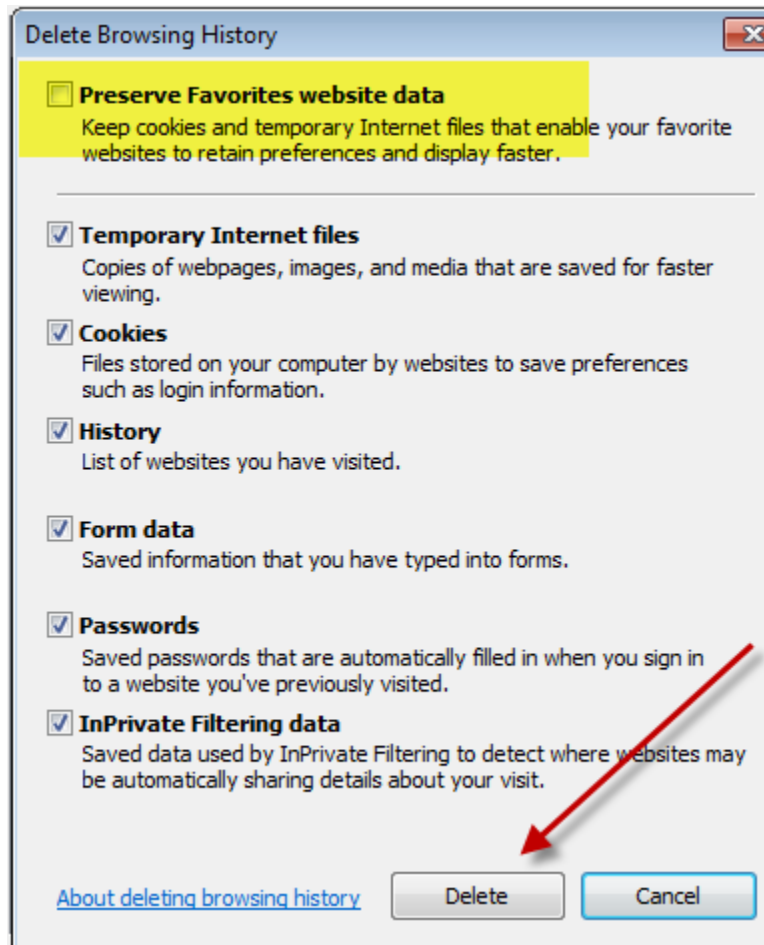
3. Click on the **Add** button.
4. Click on the **Close** button.

4. **Clearing the Browsing History:**

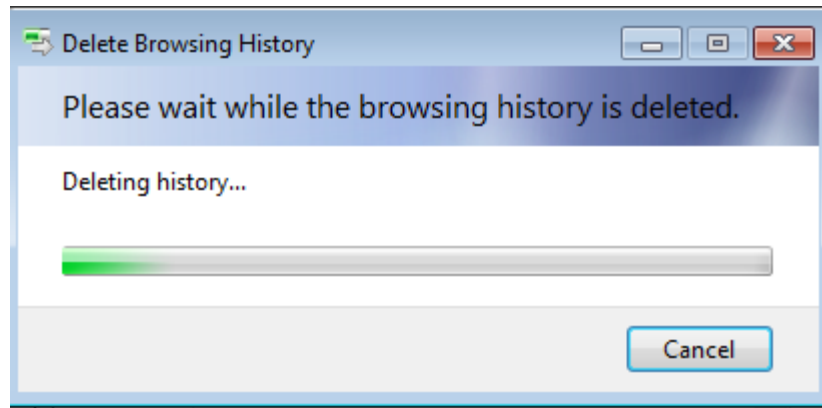
- a. Under the **General** tab, select the **Delete** button in the “Browsing History” section:



- b. When the “Delete Browsing History” window opens, select all of the following checkboxes:
- i. Temporary Internet Files
 - ii. Cookies
 - iii. History
 - iv. Form Data
 - v. Passwords
 - vi. InPrivate Filtering Data



- c. Click the **Delete** button. A window will pop up to show you that your browsing history is being deleted:



- d. Once this window closes, **close all of your Internet Explorer Browser windows and restart the program again.**